COVID-19 POC Test Result Reporting - Frequently Asked Questions

Note: Information is current as of October 14, 2020

Can I backdate a test?

Yes, you are to enter results immediately, but no longer than 24 hours. If there is a specific need at start-up, you can backdate a test.

Can I catch up with tests we have already done but not reported to the state?

If you have a few tests that have been held over past week, please enter as quickly as possible and then keep current. If you have a large volume, or tests over past months that have not been reported to the local health department or the state, please contact info@wvhin.org.

Will I get penalized if I enter tests beyond the recommended 24 hours?

If the information is not entered within the timeframe required by the Executive Order (immediately), there will be a financial penalty in the near future for results not entered electronically.

When do we use patient versus no patient?

On the home screen, search for the patient. A patient selected will pre-populate the COVID-19 Reporting Tools form with their demographics. If no patient is found, go to the No Patient COVID-19 Reporting Tools tab.

Can I print what I submitted to the state?

Yes. You can print the submitted form.

Should I print the submission form after I submit?

You may want to print for your records.

Can I give a copy to the patient for work or school?

That will depend on your organization's policies for release of PHI.

I do not know my Test ID; can I leave that blank?

Yes, it is not a required field. However, if the test ID is available, please include.

I do not know my Device ID; can I leave that blank?

Yes, it is not a required field. However, this is a requested field by the CDC. Once you have located the device ID for your machine, you can enter it once and it will be available for you to choose at your next data entry.

If I make a mistake and have already submitted, how can I correct it?

While the state prefers one correct submission, if a mistake is made, resubmit with the correct information.

What are the red asterisks for?

A red asterisk means a required field. You cannot submit the form until these fields are completed.

Do I have to report on weekends?

If needed. You are to report results immediately, but no longer than 24 hours.

Do I report negatives too?

For the state of WV, you must report both positives and negative test results.

If a resident is not in the system and I enter results, would they be there the next time?

Possibly, it depends on how quickly you look for the patient. The state reports results back to the WVHIN within one to three days. At that time, the patient will be searchable in the WVHIN.